

## **BOTHEL AND THREAPLAND PARISH COUNCIL**

At the Annual Meeting of Bothel & Threapland Parish Council held at St. Michael's School, Bothel on Tuesday 13<sup>th</sup> May, 2014 commencing at 7.45 p.m.

Present:

S. Austin  
G. Bowe  
M. Story  
N. Todhunter

Also Present:

J. Mounsey, Allerdale Borough Council  
J. Rae (Clerk)  
R. Wren

### **1. ELECTION OF CHAIRMAN FOR COUNCIL YEAR 2014/2015**

A nomination was received from Cllr Story, seconded by Cllr Austin that Cllr Todhunter be elected Chairman for council year 2014/15. No other nominations were received. **RESOLVED** that Cllr Todhunter be elected Chairman for the ensuing year.

### **2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr. Todhunter assumed the Chair and signed a declaration of acceptance of office.

### **3. APPOINTMENT OF VICE-CHAIRMAN FOR COUNCIL YEAR 2014/15**

**RESOLVED** that Cllr Story be elected Vice Chairman for council year 2014/15.

### **4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. R. Watson and A. Bowness, Cumbria County Council.

### **5. MINUTES OF THE MEETING 11 MARCH 2014**

**RESOLVED** that the minutes of the Parish Council Meeting held on 11<sup>th</sup> March, 2014 were agreed as a true record and signed by the Chairman subject to an amendment to minute ref. 110 to read **"ENW is making £250,000 available to replace lost lights in Cumbria. From this Allerdale has been allocated £87,000"**.

### **6. TO APPOINT COMMITTEES AND SUB COMMITTEES**

Cllr Todhunter agreed to continue to Chair the Community Fund Sub Committee for the ensuing year. It was reported that Cllr Austin has recently joined the Committee.

### **7. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman recorded his thanks to the outgoing Chairman Cllr Story.

The Chairman reported he had attended the AGM of the Village Hall Management Committee and was disappointed that it had not been noted at the meeting that the Parish Council had contributed in excess of £75,000 towards the building work of the new Village Hall.

It was reported that Cllr Bunting has resigned, although a formal letter of resignation has not been received. There are now three vacancies on the parish council.

The police report received advised that there has been one incident in the parish in the last 30 days in the area of Threapland which involved an altercation between a motorist, pedestrians and a horse.

A number of complaints have been received regarding the manner of driving at Bothel.

PCSO L. Tuck had attended the school and met with some of the children and is due to attend for a talk on road safety later in the month with particular advice on staying safe during the building works at the new village hall. It was suggested that PCSO Tuck should be made reminded that there is a Safe Routes to School Scheme in operation in the village.

## 8. DECLARATIONS OF INTEREST

Cllr Story declared an interest in item 17 on the agenda due to being a member of the Village Hall Management Committee.

## 9. PUBLIC PARTICIPATION

No matters were raised.

## 10. COMMUNITY FUND

The Chairman reported that an application for £500 from Torpenhow PCC towards the maintenance of the churchyard had been received and considered by the Community Fund Sub Committee.

The recommendation was to support the application. **RESOLVED** that £500 be granted.

## 11. FINANCIAL REPORT

- (a) The financial report as at 31<sup>st</sup> March and 14th May was circulated for Members information.

Bank Balance 31<sup>st</sup> March 2014

HSBC	£ 1,843.44
CBS	£86,355.66

Income received:

Allerdale Borough Council (Half Yearly Precept)	£2,500.00
United Utilities (Wayleave)	£ 38.90

- (b) Annual Audit  
The internal audit had been carried out with no issues identified. The accounts were approved and the Chairman was authorised to sign the annual return and the annual governance statement. A notice has been displayed on the parish notice boards for a period of 14 days which notifies electors of their rights to inspect the parish council accounts.
- (c) HMRC/PAYE  
The Clerk reported that the Final Payment Submission for tax year 2013/14 had been submitted to HMRC on 19<sup>th</sup> March, 2014.
- (d) HSBC – Amendment to Statement Date  
It was agreed to amend the statement production date from the 15<sup>th</sup> to the last day of each month. This would alleviate the problems encountered at the end of the financial year. The request was signed by two authorised signatories.

## 12. PARISH COUNCIL'S INSURANCE/RISK MANAGEMENT

A review of the parish council's insurance was undertaken. It was agreed that the cover is adequate. **RESOLVED** to accept the quotation from Zurich Insurance at a total premium of £339.00. (An increase of £0.13 from the previous year).

### 13. PAYMENT OF ACCOUNTS

**RESOLVED:** The following accounts were approved for payment

P. Wilson	Internal Auditor	£ 85.00
CALC	Annual Subscription	£152.00
Zurich Insurance	Annual Insurance	£339.00
St. Michael's School	Room Hire	£ 14.00

Payments from Community Fund Account

D. Jackson	Website	£250.00
St. Michael's PCC	Churchyard Maintenance	£500.00

### 14. CORRESPONDENCE

The list of correspondence received since the last meeting was circulated with the agenda and noted by Members.

CALC	Circular May 2014
CALC	Update from the Office of Nuclear Development
CALC	Minutes Allerdale 3 tier meeting
Planning Branch Ltd.	Consultation on planning proposal for wind turbine at Threapland Lees
Adrian Rose	Pre-application consultation – Wind turbine at Arkleby
United Utilities	West Cumbria Water Supply Project
CALC	Police and Crime Commissioner for Cumbria to Host Online Meeting about Rural Crime
County Highways	Urgent Road Closure School Lane, Threapland
CALC	Circular April 2014

### 15. PLANNING

(a) Applications Received:

2/2014/0182 – 3 Park Road, Bothel  
Proposed first floor side extension

2/2014/0228 – Threapland Lees, Threapland  
Proposed extension to existing cubicle shed

(b) Decisions:

2/2014/0061 – Bothel Village Hall  
Application for variation of conditions 2, 3, 5, 6 and 7 of planning approval 2/2013/0244  
APPROVED

### 16. HIGHWAYS/HIGHWAY MAINTENANCE

The following matters were raised and will be reported to County Highways:

Blocked drain in the vicinity of Springfield, Bothel causing a potential problem of flooding of Nos 2 and 3 Park Road.

The state of disrepair of the Bothel to Threapland road

A parishioner has raised concern that effluent is discharging into a field approximately 150 yards passed the school on the Threapland road. The Clerk was requested to report this to the Environment Agency. It was also suggested that the parishioner should also raise their concerns with Environment Agency.

## **17. VILLAGE HALL – TO RECEIVE AN UPDATE FROM THE VILLAGE HALL COMMITTEE**

An update was provided by Mr. Wren the Village Hall Project Co-ordinator. The following were discussed:

- The Chairman's comments regarding the AGM of the Village Hall Management Committee were noted by Mr. Wren
- Security fencing has now been erected around the Village Hall. The Management Committee are awaiting Electricity North West to disconnect the electricity supply before the asbestos is removed and the building demolished.
- A pre-start meeting has been arranged with the contractor Postlethwaites with regard to the working arrangements
- The School are to make parents aware via the school newsletter when work will commence to ensure the children use the Safe Route to School
- Maggie Bell has started a 'blog' to keep people up to date with progress.
- With regard to the draft Deed of Trust it was noted that little or no progress has been made since the last parish council meeting. The Clerk was requested to write to the Chairman of the Village Hall Management Committee for an update as to when the Deed will be ready for completion.

## **18. STREET LIGHTING**

Cllrs Austin and Bowe had met with David Bryden from the Borough Council. Approximate costings had been provided by Mr. Bryden. As discussed at the Parish Meeting Cllr Mounsey had agreed to obtain clarification on the following points:

- How many street lights the parish will be losing and the location of the lights.
- If the parish council replace the lights what type of lights will be permitted?
- Whether Allerdale will continue to maintain the lights
- What the implications will be if the Parish Council take over the lights removed and will the Parish Council be expected to eventually take over all the lights in the Parish.

Cllr. Mounsey agreed to report back after the next meeting of the Borough Council's Community Overview and Scrutiny Committee meeting on 23<sup>rd</sup> May.

## **19. WEBSITE**

The Chairman reported that the website is now live at [www.bothelandthreaplandpc.org.uk](http://www.bothelandthreaplandpc.org.uk)

The Chairman recorded his thanks to M. Bell, S. Austin, G. Bowe and R. Wren for their input. As yet no negative feedback has been received. A discussion took place as to what additional pages should be included on the website. An Information page for community facilities and a local business page, where businesses in the area could advertise for a nominal annual fee to help offset the hosting fee and future maintenance of the website were suggested. It was agreed that businesses in the area should be contacted to gauge whether there would be any interest. The findings would be discussed at the next meeting. It was also suggested that the website designer should be requested to carry out two updates per annum.

**20. ASPATRIA RURAL PARTNERSHIP**

Cllr Mounsey provided an update on recent progress with the Aspatria Rural Partnership. Nine rural parishes are now part of the partnership. Some of the current issues the partnership have been working on include the threatened loss of street lights in the villages, working with Connecting Cumbria to develop solutions to providing fast broadband to isolated rural areas and campaigning to reduce HGV traffic on the A595 and A596. A discussion took place as to whether the parish council should re-consider their earlier decision not to join the partnership. Cllr Mounsey agreed to obtain some further information as to the costs involved in joining the partnership to be discussed at the next meeting.

**21. UNITED UTILITIES – WEST CUMBRIA WATER SUPPLY PROJECT**

A presentation on the West Cumbria Water Supply Project had previously been circulated. United Utilities are proposing to invest in a major new pipeline from Thirlmere Reservoir to West Cumbria, a new treatment works, pumping station and underground service reservoirs. One of the three options being considered is a proposed new water treatment works in the Bothel Moor area. It was agreed that clarification on the following should be requested from United Utilities:

- The location of the new pumping station
- The actual route of the new pipeline
- Whether the pumping station will be above or below ground

**22. DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 8<sup>th</sup> July, 2014.

The meeting closed at 8.50 p.m.

Signed.....Date.....