

BOTHEL AND THREAPLAND PARISH COUNCIL

Clerk: Mrs. J. Rae, 33 Scholars Green, Wigton, Cumbria, CA7 9QW

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5th May, 2015

Dear Councillor,

You are summoned to attend the Annual Meeting of the Parish Council which will be held at **The Village Hall, Bothel on Tuesday 12th May, 2015 at 7.45 p.m.** The Agenda is printed below and I trust you will be able to attend.

The meeting will be preceded by the Annual Parish Meeting.

Yours faithfully,



Parish Clerk

A G E N D A

1. Election of Chairman for Council year 2015/2016
2. To receive the Chairman's declaration of acceptance of office
3. Appointment of Vice-Chairman for Council year 2015/16
4. To receive apologies for absence
5. To approve the minutes of the meeting of the Parish Council held on the 10th March, 2015 (copy enclosed)
6. To appoint committees and sub committees
7. Chairman's Announcements
8. To receive declarations of interest in respect of matters on the Agenda
9. Public Participation
Members of the public will be invited to ask questions relating to any items on **this** agenda.
10. Reports
 - (a) Allerdale Borough Councillor
 - (b) Cumbria County Councillor
 - (c) Cumbria Police

11. Community Fund – To consider requests from:
St. Michael's PCC, Torpenhow (annual donation)
Binsey Link Magazine
12. Finance
 - (a) To receive an up-to-date copy of the Financial Report.
 - (b) Annual Audit - To approve the accounts and authorise the Chairman to sign the annual return/governance statement
 - (c) HMRC/PAYE
13. Parish Council's Insurance/Risk Management - To review the current policy
14. Payment of Accounts:
P. Wilson – Internal Auditor
Zurich Insurance – Annual Insurance
CALC – Annual Subscription
15. Correspondence - To note items of correspondence received since the last meeting (schedule attached)
16. Planning
 - (a) Applications received
 - (b) Decisions
17. Highways/Highway Maintenance
18. Village Hall
19. Street Lighting
20. Website
21. Audit, Data Transparency and Website
22. Councillor Training
23. Parish Election/Vacancy
24. Date of next meeting: 14th July 2015