

BOTHEL AND THREAPLAND PARISH COUNCIL

At the Annual Meeting of Bothel & Threapland Parish Council held at the Village Hall, Bothel on Tuesday 10th May, 2016 commencing at 7.45 p.m.

Present:

S. Austin
G. Bowe
K. Nelson
M. Story
R. Teasdale
N. Todhunter
R. Watson

Also Present:

A. Bowness, Cumbria County Council
J. Mounsey, Allerdale Borough Council
J. Rae (Clerk)

1. ELECTION OF CHAIRMAN FOR COUNCIL YEAR 2016/2017

A nomination was received from Cllr Bowe, seconded by Cllr Austin that Cllr Todhunter be re-elected Chairman for council year 2016/17. No other nominations were received. **RESOLVED** that Cllr Todhunter be re-elected Chairman for the ensuing year.

2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Todhunter assumed the Chair and signed a declaration of acceptance of office.

3. APPOINTMENT OF VICE-CHAIRMAN FOR COUNCIL YEAR 2016/17

RESOLVED that Cllr Story be re-elected Vice Chairman for council year 2016/17.

4. APOLOGIES FOR ABSENCE

None.

5. MINUTES OF THE MEETING 8 MARCH 2016

RESOLVED that the minutes of the Parish Council Meeting held on 8th March, 2016 were agreed as a true record and signed by the Chairman.

6. TO APPOINT COMMITTEES AND SUB COMMITTEES

Cllr Todhunter agreed to continue to Chair the Community Fund Sub Committee.

Cllr Story reported that although not appointed to the role by the parish council, due to work commitments, she had resigned from the post of school governor at St. Michael's School.

7. CHAIRMAN'S ANNOUNCEMENTS

The Queen's 90th birthday commemorative medals had been distributed to children in the parish.

A decision needed to be made as to how to distribute the remaining thirty. Suggestions put forward included distributing to children at the school from outside the parish, gifting to anyone in the parish in their 90th year, donating as prizes at the 90th birthday celebrations or offering for sale to anyone wanting to purchase a medal.

Cllr. Teasdale agreed to report back with the number of children at the school from outside the parish.

Cllr Story advised she wished to purchase one of the medals.

Plumbland Parish Council had advised that at the moment the Council do not want to proceed with the installation of a defibrillator at the Muslins, Plumbland as they wish to look into this further.

A letter of thanks had been received from Citizens Advice Allerdale for the parish council's donation of £50.00.

A parishioner had enquired when the repairs to the notice board on Broadwell Green will be carried out. The notice board has now been repaired.

8. DECLARATIONS OF INTEREST

Cllr Teasdale declared an interest in items 11(b) and (c) on the agenda (Friday Night Club and 90th Birthday Celebrations)

Cllrs Story and Watson declared an interest in items 11(c) and 19 on the agenda (90th birthday celebrations and Village Hall).

9. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

10. REPORTS

(a) Allerdale Borough Councillor: Cllr Mounsey reported that Citizens Advice Allerdale will be providing a service at Aspatria Library for one afternoon a week.

(b) Cumbria County Councillor: Cllr Bowness had provided an update in the Parish Meeting. Cllr Bowness advised he would forward to the Clerk the details of the service provided by Citizens Advice Allerdale in Aspatria

(c) Cumbria Police: PCSO Alex Ostle was unable to attend the meeting. Two incidents had been reported in the parish since the last meeting:

On 16th March 2016 a road traffic collision was reported. This occurred on the junction with the A595. Two vehicles were involved and there were no serious injuries.

On 13th April 2016 a report was received that there was loose sheep on the A595 between Bothel and Kirkland Grove. Local farmers were contacted in order to move the sheep alongside patrols to check the area.

11. COMMUNITY FUND

(a) Torpenhow PCC – RESOLVED that the annual donation of £500 towards the grass cutting at St. Michael's Churchyard should be paid.

(b) Friday Night Club – A request for £400.00 towards summer sports equipment had been considered. RESOLVED that the request be supported.

(c) HM Queen's 90th Birthday Celebrations – A request for £4300 towards the 90th birthday celebrations had been considered. The celebrations are a joint venture with the School, Village Hall and the Friday Night Club involved in the organisation. Members resolved to support the request.

(d) Trust Fund – The Chairman reported that no further developments had been made regarding the setting up of the Trust Fund. A decision on how to proceed will be made later in the year.

12. FINANCIAL REPORT

- (a) The financial report as at 31st March was circulated for Members information.

Bank Balance 31st March 2016

HSBC	£ 2,092.42
CBS	£23,343.94

Income received:

Allerdale Borough Council (Half Yearly Precept)	£2,500.01
United Utilities (Wayleave)	£ 40.18
M. Story (Commemorative Medal)	£ 2.00

- (b) Annual Audit

The Clerk reported that the internal audit had been carried out with no issues identified. Members considered the effectiveness of the system of internal control and agreed that this is satisfactory.

- (i) Annual Governance Statement – Members considered the Annual Governance Statement and agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. **RESOLVED** that the Chairman be authorised to sign the Annual Governance Statement.
- (ii) Accounting Statement 2015/16 – Members agreed that the Accounting Statement in the annual return fairly represents the financial position of the parish council. **RESOLVED** that the Chairman be authorised to sign the annual return.
- (iii) Period of Exercise of Public Rights – The Clerk reported that the period for the exercise of public rights had changed. The period is now 30 working days and must include the first 10 working days in July. The period for the exercise of public rights will commence on 3rd June and will end on 14th July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.
- (iv) Publication on website – The Clerk reported that the Annual Governance Statement, Statement of Accounts and the Statement setting out the period of exercise of electors rights will be published on the parish council's website.

13. PARISH COUNCIL'S INSURANCE/RISK MANAGEMENT

Renewal documentation had been received from Zurich Municipal Insurance. The cover provided was considered to be adequate.

RESOLVED to accept the renewal invitation from Zurich at a total premium of £355.51

14. PAYMENT OF ACCOUNTS

RESOLVED: The following accounts were approved for payment

P. Wilson	Internal Auditor	£ 85.00
CALC	Annual Subscription	£157.00
Zurich Insurance	Annual Insurance	£355.51
Tower Mint Ltd	Commemorative Medals	£247.80

Payments from Community Fund Account

St. Michael's PCC	Churchyard Maintenance	£ 500.00
Friday Night Club	Summer Sports Equipment	£ 400.00
Friday Night Club	90 th Birthday Celebrations	£4,300.00

15. CORRESPONDENCE

The list of correspondence received since the last meeting was circulated with the agenda and noted by Members.

CALC Circular March 2016

CALC Circular April 2016

WNE Cumbria Success Regime Care Quality Commission response document

Cumbria CC - Urgent Road Closure - Craggs to Whitrigg junction

CALC - Sludge / gravel deposits on non-agricultural land

CALC Allerdale Three tier meeting March 2016

ARP- Agenda for ARP meeting on Thursday 28th April

16. PLANNING

(a) Applications received:

2/2016/0045 – United Utilities PLC

Development of a new water supply pipeline connection from Thirlmere to West Cumbria (and associated works)

(b) Decisions

2/2016/0077 – Old Chapel Close

Variation of condition 2 on application 2/2012/0902 to alter site location plan to amend drainage outfall FULL PLANS APPROVED

17. HIGHWAYS/HIGHWAY MAINTENANCE

The following matters were reported:

The repairs at Bank Lonning had been carried out. A complaint had been received that rubble had been left on the road.

Cumbria Highways are in the process of obtaining a road closure to carry out repairs to the culvert on Park Road.

The slow down sign on the A595 is still not working

Pot hole on the Bothel to Threapland road

The Highways Hotline number has now changed. The new number is 0300 303 2992

18. DOG FOULING

This item was also discussed in the Parish Meeting. Notices and signs promoting responsible dog ownership had been provided to help combat the dog fouling issues. The Chairman reported that cameras are also to be installed at certain locations.

19. VILLAGE HALL

Cllr Watson reported that Jonathan Dawson the solicitor recommended by ACRE was to provide a quotation for the work to be done on the transfer documents.

Cllr. Teasdale raised an issue with loose coping stones on the walls around the village hall that require re-fixing to prevent an accident occurring.

20. DATE OF NEXT MEETING

The next meeting will be held on Tuesday 12th July, 2016.

The meeting closed at 8.35 p.m.

Signed.....Date.....