

# **BOTHEL AND THREAPLAND PARISH COUNCIL**

**Clerk: Mrs. J. Rae, 33 Scholars Green, Wigton, Cumbria, CA7 9QW**

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1<sup>st</sup> May, 2018

Dear Councillor,

You are summoned to attend the Annual Meeting of the Parish Council which will be held at **The Village Hall, Bothel on Tuesday 8<sup>th</sup> May, 2018 at 7.45 p.m.** The Agenda is printed below and I trust you will be able to attend.

The meeting will be preceded by the Annual Parish Meeting.

Yours faithfully,



Parish Clerk

## **A G E N D A**

1. Election of Chairman for Council year 2018/2019
2. To receive the Chairman's declaration of acceptance of office
3. Appointment of Vice-Chairman for Council year 2018/19
4. To receive apologies for absence
5. To approve the minutes of the meeting of the Parish Council held on the 13<sup>th</sup> March, 2018 (copy enclosed)
6. To appoint committees and sub committees
7. Chairman's Announcements
8. To receive declarations of interest in respect of matters on the Agenda
9. Public Participation  
Members of the public will be invited to ask questions relating to any items on **this** agenda.
10. Reports
  - (a) Allerdale Borough Councillor
  - (b) Cumbria County Councillor
  - (c) Cumbria Police

11. Community Fund –
  - (a) St. Michael's PCC, Torpenhow (annual donation)
12. Finance
  - (a) To receive an up-to-date copy of the Financial Report.
  - (b) To note the NJC pay increase for parish clerks
13. Annual Audit
  - (i) To approve and authorise the signing of the Annual Governance Statement
  - (ii) To approve and authorise the signing of the Statement of Accounts
  - (iii) To approve and authorise the signing of the Certificate of Exemption
  - (iv) To note the Period of Exercise of Elector's rights
  - (v) Publication on Website
14. Parish Council's Insurance/Risk Management - To review the current policy
15. Payment of Accounts:

P. Wilson – Internal Auditor  
Zurich Insurance – Annual Insurance  
CALC – Annual Subscription
16. Correspondence - To note items of correspondence received since the last meeting
17. Planning
  - (a) Applications received
  - (b) Decisions
18. Highways/Highways Maintenance
19. Village Hall
20. General Data Protection Regulations – To receive an update relating to GDPR compliance
21. Date of next meeting: Tuesday 10<sup>th</sup> July, 2018