

# **BOTHEL AND THREAPLAND PARISH COUNCIL**

At the Meeting of Bothel & Threapland Parish Council held at the Village Hall, Bothel on Tuesday 10<sup>th</sup> July, 2018 commencing at 7.30 p.m.

Present:

S. Austin  
K. Nelson  
M. Story  
R. Teasdale  
N. Todhunter  
R. Watson

Also Present:

J. Mounsey, Allerdale Borough Council  
A Bowness, Cumbria County Council  
J. Rae (Clerk)

## **22. APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr G. Bowe.

## **23. MINUTES OF THE MEETING 8 MAY 2018**

**RESOLVED** that the minutes of the Annual Meeting held on 8<sup>th</sup> May 2018 were agreed as a true record and signed by the Chairman.

## **24. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman thanked Cllrs Nelson and Watson for representing the parish council at the Aspatria Rural Partnership meeting held on 5<sup>th</sup> July when the proposal for a major road network and the feedback from the meeting convened by Sue Hayman MP with the ARP on 15<sup>th</sup> June was discussed. The minutes from the ARP meeting on 5<sup>th</sup> July had been circulated. The ARP's majority view was that the A595 would be a better target to receive any investment offered. However, it was also recognised that there were already serious negative impacts along the A595 particularly around junctions in and out of Bothel and Torpenhow.

Enquiries had been made at Cumbria County Council why traffic sensors had been sited on the A591 and on the roads leading into the village from the A595. Cumbria CC had provided a response stating that the automatic traffic counters on the various village roads onto the A595 and A591 are to collect traffic data to allow Cumbria County Council to gather technical evidence to help assess the need for improvements on the county's roads.

## **25. DECLARATIONS OF INTEREST**

Cllrs M. Story and R. Watson declared an interest in matters relating to the Village Hall.

## **26. PUBLIC PARTICIPATION**

No members of the public were present at the meeting. The following matters were raised:

Grass Cutting land at The Crofts – Cllr Teasdale enquired who was responsible for cutting the grass on land at the Crofts. The Clerk advised that Home Housing, the land owner, had been contacted. They had advised that they had been experiencing some issues with their new contractor and had passed on the complaint to the Landscape Co-Ordinator who will take up the issue. The Clerk agreed to pursue this again with Home Housing.

Damaged Bin opposite the School – Cllr Teasdale reported that the waste bin opposite the school had been vandalised. Cllr Mounsey agreed to report this to the Borough Council and request a replacement bin be sited at this location.

Drainage issues – A letter had been received from a parishioner consequent to an incident in June involving a sewage flood in their property. Advice provided by United Utilities stated that the main drains were blocked with baby wipes. Although this does not fall under the remit of the parish council Members agreed to the parishioner's request and suggested that a message should be put out on the village message service asking people not to flush baby wipes into the sewers to prevent any reoccurrences. Cllr Story agreed to arrange this.

## **27. MATTERS ARISING FROM THE MEETING 8 MAY 2018**

GDPR – The Data Protection Policy and Privacy Notice had now been included on the parish council website. CALC had confirmed that it was not necessary for parish councils to appoint a Data Protection Officer but it was a requirement for the parish council to be registered with the Information Commissioner's Office. The Clerk was requested to register the parish council with the ICO.

Annual Audit – The Certificate of Exemption had been forwarded to the External Auditors. The documents required by the External Auditors had been published on the website

United Utilities Legacy Fund – Other projects. It was suggested that Cllr Watson obtain quotations for the installation of a power supply and housing for a generator at the Village Hall.

## **28. REPORTS**

- (a) Allerdale Borough Councillor: Cllr Mounsey reported that at a recent Licensing Committee meeting the Borough Council agreed changes to the taxi licensing criteria by introducing a new knowledge test.
- (b) Cumbria County Councillor: Cllr Bowness provided advice in relation to implications and possible liabilities with the public cutting highway verges and the Parish Council should ensure that any contractors instructed on their behalf must have public liability insurance. Permission should be requested when cutting verges that belong to Cumbria County Council. The Clerk was requested to contact Highways to request permission to cut the area belonging to Cumbria CC on the edge of Pinfold Green. Cllr Bowness was reminded that the issues on the A595 have been outstanding since last October. Cllr Bowness suggested that the Area Manager at Cumbria Highways attend the next parish council meeting.
- (c) Cumbria Police: PCSO Hannah Donaughee – A report had not been received.

## **29. COMMUNITY FUND**

The Chairman reported that no requests for funding had been received since the last parish council meeting.

## **30. FINANCE**

- (a) The financial report as at 30<sup>th</sup> June was circulated for Members information.

Bank Balance 30<sup>th</sup> June 2018

HSBC £ 4,405.22

CBS £36,133.63

Income received:

HMRC – VAT Refund                      £112.60

- (b) Payment of Accounts – RESOLVED that the following accounts were authorised for payment:

Clerk's account Quarter 1	£533.57
HMRC – PAYE Quarter 1	£102.40

### **31. CORRESPONDENCE**

The list of correspondence received since the last meeting was circulated with the agenda and noted by Members.

Cumbria County Council - Restoration of Traditional Highway Directional Signage and Milestones  
May Newsletter from CALC  
CALC - June edition of the CALC Newsletter  
Home Housing - Grass Cutting adj Crofts Bothel  
CALC – Update on Footway Lighting  
CALC – Further Update on GDPR and Data Protection Bill  
ARP Agenda Meeting 5<sup>th</sup> July 2018  
APR Minutes from the meeting on 5<sup>th</sup> July 2018

### **32. PLANNING**

- (a) Applications received:

2/2018/0260 – Larch Grove  
Conversion of annex to detached dwelling

- (b) Decisions:

None

### **33. HIGHWAYS/HIGHWAY MAINTENANCE**

Cllr Bowness was requested to enquire when the Bothel to Threapland road will be repaired now that United Utilities have completed their work in this area.

Cllr Nelson reported that the road surface is breaking up on Bank Lonning. The Clerk was requested to report this to Highways.

Cllr Watson reported that following the repairs to a manhole outside Park View water continues to run down School Lane. The Clerk was requested to report this to Highways to establish whether it is Highways or United Utilities responsibility.

### **34. FOOTWAY LIGHTING**

Following the correspondence received in April from the Borough Council's Finance Director CALC are to arrange a meeting with the Chief Executive at the Borough Council to discuss the issues. The Property Manager at the Borough Council had confirmed there are also 5 lights owned and maintained by Allerdale BC at Threapland making a total of 38 lights in the parish. The Borough Council had advised that the energy costs per lantern is approximately £30 pa. Maintenance is carried out on a responsive basis. Members agreed to await the outcome of the meeting with CALC and the Chief Executive at the Borough Council.

### **35. RESTORATION OF TRADITIONAL HIGHWAY SIGNAGE/MILESTONES**

Correspondence had been received advising that Cumbria County Council are preparing an inventory in relation to the location and condition of traditional direction signs and milestones in the County. Members advised there are two traditional cast iron sign posts in Bothel and one at Threapland. The two in Bothel had recently been re-painted but the one Threapland requires painting. A milestone is sited at Old Chapel Close which has recently been refurbished by the parish council. The Clerk agreed to pass this information on to Cumbria County Council.

**36. VILLAGE HALL**

The minutes of the Village Hall Management Committee's AGM had been circulated to members. Cllr Watson reported that the Committee's application to the United Utilities Legacy Fund for outdoor seating had been unsuccessful. The Hall continues to be well used with the Fencing Club at Cockermouth now using the hall on a weekly basis. Work is ongoing with refreshing the interior paintwork.

**37. DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 11<sup>th</sup> September, 2018.

The meeting closed at 8.10 p.m.

Signed.....Date.....