

BOTHEL AND THREAPLAND PARISH COUNCIL

Clerk: Mrs. J. Rae, 33 Scholars Green, Wigton, Cumbria, CA7 9QW

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7th May, 2019

Dear Councillor,

You are summoned to attend the Annual Meeting of the Parish Council which will be held at **The Village Hall, Bothel** on **Tuesday 14th May, 2019 at 7.45 p.m.** The Agenda is printed below and I trust you will be able to attend.

The meeting will be preceded by the Annual Parish Meeting.

Yours faithfully,



Parish Clerk

A G E N D A

1. Election of Chairman for Council year 2019/2020
2. To receive the Chairman's declaration of acceptance of office
3. Appointment of Vice-Chairman for Council year 2019/20
4. To receive apologies for absence
5. To approve the minutes of the meeting of the Parish Council held on the 12th March, 2019 (copy enclosed)
6. To appoint committees and sub committees
7. Chairman's Announcements
8. To receive declarations of interest in respect of matters on the Agenda
9. Public Participation
Members of the public will be invited to ask questions relating to any items on this agenda.
10. Reports
 - (a) Allerdale Borough Councillor
 - (b) Cumbria County Councillor
 - (c) Cumbria Police

11. Community Fund –
 - (a) St. Michael's PCC, Torpenhow (annual donation)
12. Finance
 - (a) To receive an up-to-date copy of the Financial Report.
 - (b) To note the NJC pay increase for parish clerks
 - (c) Cheque Signatories – To update the Bank Mandates
13. Annual Audit
 - (i) To approve and authorise the signing of the Annual Governance Statement
 - (ii) To approve and authorise the signing of the Statement of Accounts
 - (iii) To approve and authorise the signing of the Certificate of Exemption
 - (iv) To note the Period of Exercise of Elector's rights
 - (v) Publication on Website
14. Parish Council's Insurance/Risk Management - To review the current policy
15. Payment of Accounts:
Internal Auditor
Zurich Insurance – Annual Insurance
CALC – Annual Subscription
16. Correspondence - To note items of correspondence received since the last meeting
17. Planning
 - (a) Applications received
VAR/2019/00013 – Old Chapel Close
Non compliance with condition 6 of application 2/2016/0077 relating to foul water drainage
 - (b) Decisions
18. Highways
 - (a) Highway Maintenance
 - (b) A595 Improvements at Bothel – To receive an update following the public meeting on 23rd April
19. Pinfold Green – To receive an update
20. Village Hall
21. Vacancies on the Parish Council following the Election – To fill by co-option.
22. Date of next meeting: Tuesday 9th July, 2019